

## 【投訴或意見反映表格】Complaint or Opinion Form

填寫此表格前請細閱《處理投訴或意見的政策及程序》

**Please read "Policy and Procedures for Handling Complaints or Opinions" before filling in the form.**

性質 Nature : (請剔選合適空格 Pls. tick the appropriate box)

- 1) ☐ 投訴 Complaint 或 or  
☐ 意見反映 Opinion
- 2) ☐ 涉及註冊局政策及措施 Concerning the Board's policies and measures 或 or  
☐ 涉及辦事處職員，被投訴職員姓名（如適用）： \_\_\_\_\_  
Concerning staff of the Board office, his/her name (if applicable) : \_\_\_\_\_  
☐ 涉及註冊局委任的人士，被投訴人士姓名（如適用）： \_\_\_\_\_  
Concerning person appointed by the Board, his/her name (if applicable) : \_\_\_\_\_

事件發生日期（如適用） Date of incident (if applicable) : \_\_\_\_\_

投訴事項或意見內容（如空位不敷應用，請另紙繕寫）：

Details of complaint(s) / opinion(s) ( Please use additional sheet(s) if the space is insufficient. )

[illegible]

投訴或投遞意見者資料 Particulars of complainant or opinion provider :

姓名 Name: 聯絡電話 Contact Number:

通訊地址 Correspondence address : \_\_\_\_\_

傳真號碼：\_\_\_\_\_ 電郵地址 Email：\_\_\_\_\_

簽署 Signature : \_\_\_\_\_ 日期 Date : \_\_\_\_\_

備註 Remarks :

- (1) 閣下所提供的資料將用於處理及跟進閣下的投訴或意見，並在保密的情況下向有需要知道內情的有關人士透露。The information provided by you will be used for handling and following up your complaint(s) or opinion(s) in confidence. Such information will only be disclosed to related parties who need to know the contents.